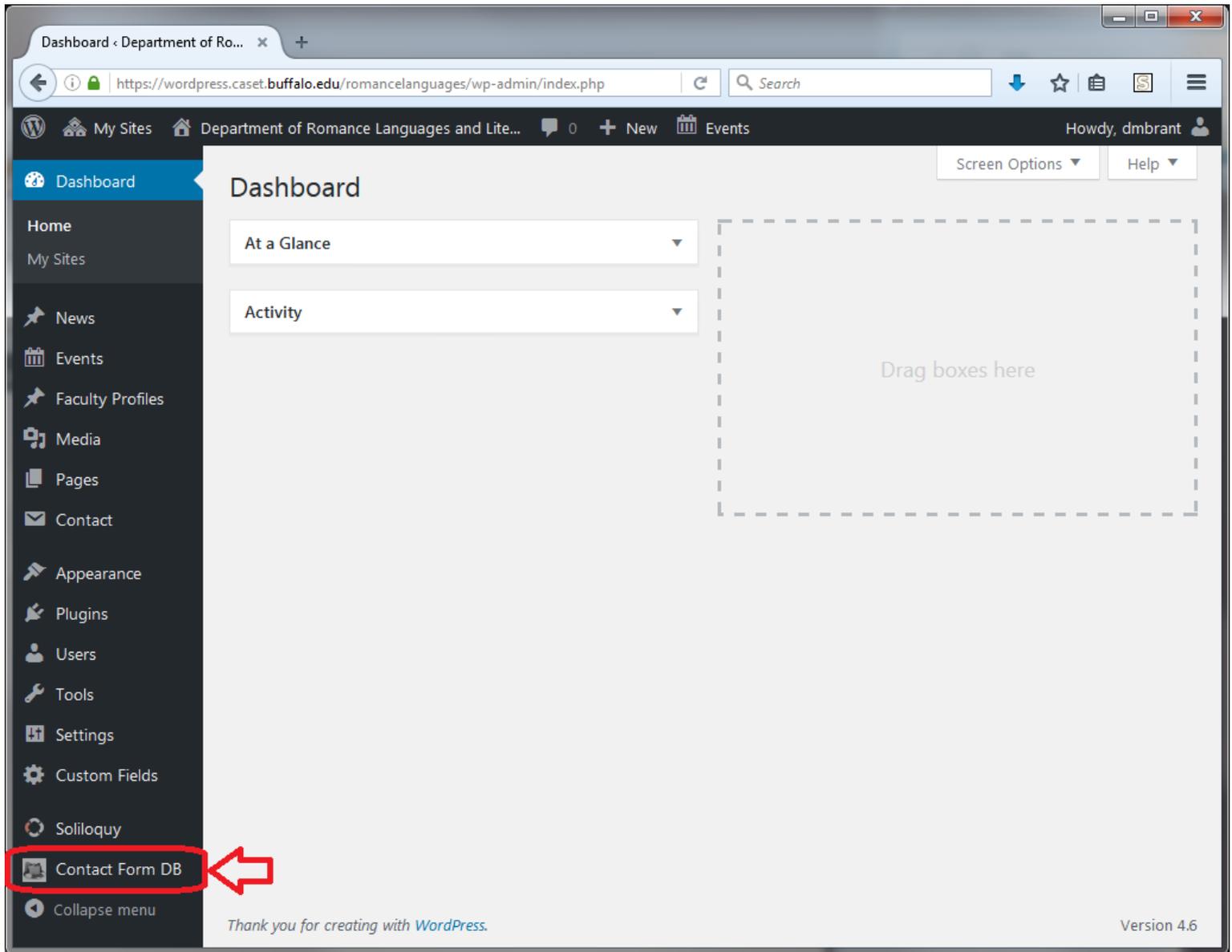


1. From the WordPress Dashboard, select “Contact Form DB”



2. Select the form you'd like to export

Contact Form to DB Extension <...> +

https://wordpress.casnet.buffalo.edu/romancelanguages/wp-admin/admin.php?page=cfdb-contact-form-shortcuts

contact form db shortcuts

My Sites Department of Romance Languages and Lite... 0 + New Events Howdy, dibrant

Dashboard News Events Faculty Profiles Media Pages Contact Appearance Plugins Users Tools Settings Custom Fields Soliloquy **Contact Form DB** Contact Form DB Shortcode Options Collapse menu

CPDB

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* Select a form *
* Select a form *
Application to Major/Minor Placement Information Form
Proficiency Test
Study Abroad Scholarships

Did you know: You can add this data to your posts and pages using these shortcodes:
[cfdb-html] [cfdb-datable] [cfdb-table] [cfdb-value] [cfdb-count] [cfdb-ison]

Would you like to help translate this plugin into your language? [How to create a translation](#)

Thank you for creating with WordPress.

Version 4.6

3. Check the box next to each submission you'd like in the exported document and hit the export button to export as a Microsoft Excel document. If you'd like to select all of the submissions for that particular form, you can do so by hitting the check mark in the column labels.

The screenshot shows the WordPress admin interface for the 'Contact Form to DB Extension' plugin. The 'Export' button is highlighted in red. Below the export options, a table of submissions is displayed. The 'Submitted' column header has a checkbox labeled 'Select All' highlighted in red, with a red arrow pointing to it. The table contains the following data:

Delete	Submitted	your-name	your-email	per-num	phone-number	your-major	language-test	test-date	Subm Fro
<input type="checkbox"/>	<input type="checkbox"/>					Social science interdisciplinary early childhood	Spanish	October 5, 2016, 3:00-4:50, Talbert Hall 103	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>					CHEMISTRY	French	October 5, 2016, 3:00-4:50, Talbert Hall 103	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>					Psychology	Spanish	October 5, 2016, 3:00-4:50, Talbert Hall 103	
<input type="checkbox"/>	<input type="checkbox"/>					psychology	Spanish	September 26, 2016, 3:00-4:50 pm Park	